



# 6 Month Project Management and Communication, German Speakers Internship

(DYSPM1912)

## **PLEASE READ CAREFULLY BEFORE CONTINUING.**

European Student Placement Agency, Ltd (ESPA UK) is a recruitment agency whose goal is to find high quality internships for European students in the UK. We work closely with our host companies to ensure the positions provide the candidates with a great experience, both professional and personal.

**REQUIREMENTS:** ESPA vacancies are open to all EU passport holders able to travel to the UK for an educational work placement, without the need for visa documents. You have to be a registered student and/or have Erasmus+ status to be eligible for our internships. Any student who is unsure of their situation should check with their university before applying. Non-EU students can also apply if they are studying in the EU and can get an Erasmus+ grant/status for the entire length of the internship.

**BENEFITS:** All ESPA's services are **free** for students and alumni. The benefits are:

- 1) Paid Accommodation.
- 2) Paid Utility Bills (electricity, gas, water and council tax) + Internet Access
- 3) Commuter travel to work (accommodation will be found within an acceptable commuting distance from the workplace, if that requires more than a sensible walk then a bus/train ticket will be provided).

This will be sourced and managed on your behalf by ESPA. **These benefits have an approximate value of 700€-1000€ per month (depending on location).**

There is no salary over and above the benefits offered, unless specifically stated.

**To know more, please visit:** [www.espauk.com](http://www.espauk.com)

## The Host Company

Company whose products are in more than 65 countries around the world and employs more than 5,000 people worldwide. Leaders in Technology, this host company is constantly looking to grow and expand their team as well as develop the design and user experience of their products. Now, they are searching for the next generation to work on developing future technologies and they are looking for people with bright ideas to contribute to their success.

## Role

The host company is looking for someone to be part of a large project with one of their main clients within the **DACH region (Germany, Austria and Switzerland)** as well as to support the communication flow between their team and these markets. You will be working and reporting to the Go-To-Market Manager and as part of a team. Key thing is to have strong **Communication** skills and ideally have had **Project Management** experience before. Retail experience is good, but not a must.

## Duration

6 months

## Location

**Malmesbury**, a market town and civil parish in the southern Cotswolds in the county of Wiltshire, England.

## Languages

English should be B2/C1. **German native speaker** is required.

## Start date

Flexible

## Tasks

- Being part of a large project with one of the company's main clients.
- Offering support in terms of communication between internal teams and the existing and potential market, particularly the DACH region (Germany, Austria and Switzerland).
- Helping the team to think through what kind of communication they need to have a successful project.
- Expectation of proactive communication among team members as well, documenting what the team agrees to do: what status reporting will be done, what team meeting will be held, how decisions will get documented and who will participate in various reviews.
- Make substantial connections that help with the project and its nature.
- Reporting to the Go-To-Market Manager, keep them aware of project progress and any issues that would impact the project meeting its goals.

## Personal Skills

- Strong communication skills.
- Previous Project Management experience.
- International background (abroad studies or abroad working experience).
- Understanding of cultural differences and how to deal with them.
- Organisation skills, attention to detail and a responsive attitude.
- Ability to adapt quickly to changes and flexibility.
- Ability to work under pressure as you might have to accomplished deadlines.
- Retail experience is desirable but not a must.

## How to apply

**STEP 1)** Please, register with us at <http://www.espauk.com/students/register-with-us>

**STEP 2)** Please, send an email to [portal32@espauk.com](mailto:portal32@espauk.com) with the reference code **DYSPM1912** attaching your CV as a pdf file. A cover letter is always helpful.